

# HOPEVILLE PROCUREMENT

## WATER CONNECTION PROCEDURE

### To Our Valued Client

Here are the procedures for water connection through Bulawayo City Council (BCC). Please note that these procedures are based on how Hopeville connected its two Show Houses (713-Sunrise and 715-Haven).

- 1) **Purchasing the Water Meter:** Buy the water meters from a reputable supplier (Kent- Pure Brass Water Meter complete with tail pieces- 20/15mm). (Halsteds/Electrical).
- 2) **Inspection:** Go to the Tower Block (R.G. Mugabe and L.Takawira) to 8<sup>th</sup> floor to get an invoice for water connection inspection payment to the Revenue Hall.
- 3) **Payment:** Go to Revenue Hall and pay the inspection fee.
- 4) **Booking:** Go back to the Tower Block and book for inspection at the 8<sup>th</sup> floor. You will be provided with the building inspector who will come to inspect your house to assess its readiness for water connection.
- 5) **Water Meter Testing:** Upon a successful inspection, be supplied with a “Job Card” by the building inspector which you will take with you to 5<sup>th</sup> floor (Tower Block) to “Apply for the Supply of Water.” Ensure you have your National ID and the stand number on which water is to be connected.
- 6) **Payment:** After filling the application form with the assistance of the Council personnel, you go to Revenue Hall to water inquiries section first with the Application Form and that section will assess the correctness of the information contained therein. You will be supplied with another form which you will fill, sign and submit back. Once completed, you will be required to pay water meter testing fee.
- 7) **Water Meter Testing(2):** After payment, you then take the water meter to the BCC workshop (located along 13<sup>TH</sup> Avenue) for testing.
- 8) **Collection:** Collect your water meter the following day and bring it to Hopeville for connection.

We hope the steps outlined in this document are useful, clear and easy to follow. For any inquiries please do not hesitate to contact the undersigned.

Yours faithfully,

Timson Takudzwa Chikandiwa

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